

INTRODUCING  
Monday-Friday Hot Lunch Ordering  
**ONLINE**

Thank you for being patient with us as we have been working on the  
NEW ONLINE ORDERING PROGRAM FOR MONDAY-FRIDAY HOT  
LUNCH!

We will begin using the program for the  
**DECEMBER FRIDAY RESTAURANT ORDERS ONLY**

This includes: LaRosa's (Dec. 4), Wild Mike's (Dec. 11) , and Skyline (Dec. 18)

Later in December you will be able to do the January, Monday-Friday orders on  
the website.

December is a practice run for all of us using just the FRIDAY LUNCHES.

**The following information will tell you how the program to order works.**

**Please Read this information Carefully.**

1. Go to [www.stjudelunchprogram.org](http://www.stjudelunchprogram.org) and set up an account. This will require your email address, a password, and each child in your family's name and homeroom (ex. 1A, 3B).
2. Once you set up the website you will be able to see the Lunch menu under the **Lunch** tab. You will be able to only order for the three lunches in December at this time.
3. Before you can place an order for your child you must have money in your **Account**.

Please send a check payable to St. Jude PTO to Kathy Reid, c/o Alex 8A.  
You can send any amount of money, **BUT MAKE SURE THAT IT IS  
ENOUGH TO COVER THE LUNCHES FOR DECEMBER.**

<Turn to the other side>

*For example, if you send in \$15 to be deposited in your account, but your total for the December lunches comes to \$22, then you will not have enough money to cover the order and the program will not let you place an order. If I send in \$75 and my order is \$22, then I will most likely have enough money for the next time that I order. Some families may want to make a large deposit that would cover them for a few months, while others may want to send a smaller amount to cover just one month. Once your account is at \$0, it is your responsibility to send money in to be deposited before the next lunch order is due.*

4. Money that is left at the end of the year can be carried over to the next school year if the child(ren) will be returning to St. Jude or a refund will be given.
5. Once the administrator deposits your money into the account, you can order your meals. Once the check is received, it should show up in your account by the next day. **MAKE SURE THAT YOU DO NOT WAIT UNTIL THE LUNCH ORDER DUE DATE TO SEND MONEY TO SCHOOL. YOU WILL NOT BE ABLE TO ORDER!**
6. Be sure to keep track of the due dates for the orders. The last day to order for the December Friday Lunch Order is **NOVEMBER 27**. Orders will be accepted until midnight on the 27<sup>th</sup>.
7. Money must be turned in no later than **NOVEMBER 23**.
8. Once you place your order, you can print a copy of the items that you ordered for your family. Keep this in a safe place to refer to daily.
9. You do not need to send anything to school. The students will receive a lunch ticket in their classroom before lunch on the days that they have ordered.

REMEMBER TO GO TO [WWW.STJUDELUNCHPROGRAM.ORG](http://WWW.STJUDELUNCHPROGRAM.ORG) TO ORDER DECEMBER'S RESTAURANT HOT LUNCH!