

St. Jude Parish Education Commission
August 8, 2007
Meeting Minutes

Attendance: Bob Huber, Mike Loth, Mary Hatch, Jen Buse, Chris Hoferer (PTO), Kathy Reid, Fr. Eric, Angie Schroeder, Missy Meinhardt, Kim Cole (PTO), Micki Deutenberg.

Absence: Isaak A. Isaak, Jerry Weber, Mike Nieman

Approval of Minutes: Kathy Reid and Jen Buse. *Mary Hatch requested a revision to the minutes of the June 5, 2007 minutes. Mr. Huber and the board committee voted on and approved the amended minutes. The minutes were also amended to reflect Mr. Huber's statement that the issue of the enrichment program selection process is closed for the time being and that no changes to the current selection process will be made as he the majority of the committee members did not see a need for change. Amended minutes are attached.*

Opening Prayer: Fr. Eric

Jen Buse began the meeting by welcoming Fr. Eric. All members introduced themselves.

Previous Business/Announcements:

The 2007-2008 St. Jude Festival will be held the weekend of June 6, 2008. Fr. Eric discussed the date with Fr. Hay and there is no conflict. The date is finalized.

The 2007-2008 St. Jude School Calendar is finalized.

Staffing: Mrs. Mock will be back as the reading specialist/L.D. tutor this year. This was approved by Oak Hills and Hamilton County.

Ms. Nader will not be back to do enrichment. Mr. Huber told Hamilton County that St. Jude will no longer be willing to use their services if a new enrichment person is sent again next year as we want more continuity for our students. Not sure of new enrichment staff at this time.

Doug Pelzel will join the staff as the 7th & 8th grade Social Studies and 8th grade religion teacher. He will have a 7th grade homeroom. Mr. Pelzel fills the teaching position left open by Ms. McCala.

Mrs. Helbling will move to the 4th grade as Social Studies and religion teacher.

Mrs. Kathman will teach a.m. and p.m. kindergarten.

Miss Kirsten Trainor will take over the latchkey and kindergarten aftercare programs.

Teacher Surveys: Survey results were distributed and reviewed. Due to software

constraints lengthy parent narratives did not fit on the form that the teachers will receive. A synopsis was done by Mr. Huber. The survey process was lengthy and time consuming but all agree that they provide valuable information. All teachers will be given the survey results at start of school year/opening meeting. Mr. Huber and the committee felt that the surveys were a good tool to be used by teachers as they had comparative data. Fr. Bowman voiced some concern about the ranking of item relative to Christianity in the bottom third of the survey.

Report Items:

Teachers' Report: None.

Principal's Report: Mr. Huber distributed the 2007-2008 St. Jude school demographics and new families list. There are 39 new families (families with no children in building last year). We lost 4 kindergarten families. The 2007-2008 school-year will open on 08/23/07.

PTO Report: Chris Hoferer reported on the following: The PTO will again purchase and have ordered the 2007-2008 St. Jude Spirit T-shirts. The shirts will be delivered to students on the first day of school. PTO will give each teacher \$120 of start up money for their classroom. The PTO will be purchasing the teacher lunches for their in-service days. The New PTO handbook and directory will be sent home the first week of school. Each teacher will be given a small gift and refreshments on the first day of school. The first PTO meeting/"Meet the Teacher Night" will be held on 08/29/07. The Sally Foster fund raiser will run from 08/03/07 – 09/14/07. The gift wrap will be delivered and distributed on 10/05/07. The PTO has again created a New Family Mentor Program. New families will be provided with a "veteran" family who will contact them for support. The PTO is currently reviewing the Hot Lunch Program and checking for caterers to provide better quality food.

Pastor's Report: Father Eric reported that he is initiating a new program to help the students learn more about their Christianity. The PTO will purchase Religious Icons for each main room in the school. The Icons will be an 8x10 photograph of a Saint. Each room will be recognized by their Saint. The feast days of the classroom saints will be celebrated and the students will study their saints. Father Eric wants to enrich and emphasize the Christian aspect of our student's education. The anticipated hanging date for the Icons is November 1 (in 21 main rooms of the school). Father Eric also has a plan for the PTO sponsored spirit T-Shirts with coincides with up coming ordinations of new priests in the area. The first is "Here I am to Worship". Father Eric would like to be contacted for education commission matters at the following email address:

fatherbowman@yahoo.com.

Discussion Items: No new items for discussion.

Closing Prayer: Fr. Eric

Meeting adjourned at 8:55 p.m.

Next Education Commission meeting is September 4, 2007 at 7:45 p.m.

Respectfully submitted,

Micki Deutenberg

St. Jude Parish Education Commission
June 5, 2007
Amended Meeting Minutes

Attendance: Micki Deutenberg, Dan Kuderer, Bob Huber, Pauline Bley, Mike Loth, Mary Hatch, Jen Buse, Chris Hoferer, Kathy Reid, Fr. Dressman, Jerry Weber, Mike Nieman, Angie Schroeder, Missy Meinhardt

Absence: Isaak A. Isaak, Rob Beiersdorfer

Approval of Minutes: Jen Buse and Kathy Reid

Opening Prayer: Fr. Dressman

Jerry Weber began the meeting by thanking the outgoing Education Commission members Rob Beiersdorfer, Pauline Bley and Dan Kuderer. He then welcomed new members Missy Meinhardt, Mike Nieman and Angie Schroeder. The three new members viewed the Archdiocese video on the roles and responsibilities of the Parish Education Commission prior to the meeting.

Election of Officers for 2007 - 2008: The following Education Commission officers were elected for 2007 - 2008: Jerry Weber – President, Jen Buse - Vice-President, and Micki Deutenberg - Secretary.

Previous Business/Announcements:

P.A.C.T.S: Mr. Huber gave an overview of P.A.C.T.S for the new Education Commission members.

Report Items:

Teachers' Report: None.

Principal's Report: Mr. Huber reported on the staffing changes for the upcoming school year.

School enrollment is up to 501 students. The first grade class is at 54 students and kindergarten is at 38 students with two openings in the afternoon session.

The extended day care position has now been changed from a part-time position to a full-time position. The extended day care position has been expanded to include responsibilities for the after school program.

PTO Report: Chris Hoferer reported on the following: PTO contributed \$1000 for the 8th grade graduation; the 8th grade yard signs were placed in the graduate's yard; PTO is still looking at contributing a significant amount of money towards a remodeled science lab; the memorial for Jack Schuermann.

Pastor's Report: Depending on when St. Jude's festival is next year, St. Al may need to be notified. If not on May 30 – June 1, then St. Jude's festival will be scheduled on the same weekend as St. Al's.

Discussion Items:

Teacher Surveys: Parents have reported positively on the survey. They are happy to have the opportunity to express their thoughts. Mr. Huber will review the surveys at a later time.

Enrichment Program Criteria for Selection: Mary Hatch presented her thoughts on the need for clearly defined, standardized guidelines for the enrichment selection process. Mary's main point was that without such guidelines there is no way to ensure expected or consistent outcomes. As a starting point for establishing such guidelines Mary proposed that we consider the traditional standard for enrichment program admission: performance in the 95% or above on the norm-referenced part of the Terra Nova, teacher approval, and good grades. Mary went on to propose that if it can be agreed upon that barring unusual circumstances all such students are unquestionably qualified for the enrichment program, then guidelines ensuring their admittance should be incorporated into selection process. Mr. Huber stated that as far as he is concerned the issue of the enrichment selection process is considered closed for the time being as the majority of committee members agree that no changes need to be or will be made to the enrichment program. *(Changed from original minutes as discussed and voted on by committee on 08/07/07.)*

Closing Prayer: Fr. Dressman

Meeting adjourned at 8:55 p.m.

Next Education Commission meeting is August 7 at 7:45 p.m.

Respectfully submitted,

Micki Deutenberg